

**Tuesday, January 11, 2022**  
**Minutes of the Hardin County Conservation Board Meeting**

The Tuesday, January 11, 2022, meeting of the Hardin County Conservation Board was called to order by Chair, Jessica Lara, at 6:01p.m. at Hardin County Conservation Headquarters.

**Board Members Attending:** Jessica Lara (Chair), Kirk Rice (Vice-Chair), and Jo Baumann.

**Board Members Absent:** Trent Lambert and Bryan Meints

**Staff Members Attending:** Wes Wiese (Director), Laura Carr (Office Assistant), Kit Paper (Natural Resource Manager), Brennen Reysack (Conservation Tech), and Chris Barber (Interpretive Park Manager).

**Guests:** Nicholas Glasgow (Civic Plus via Zoom)

**Approval of Agenda:** Kirk Rice made a motion to approve the January 11, 2022 Agenda as presented. The motion was seconded by Jo Baumann. All members voted aye, and the motion carried.

**Public Comment:** None.

**Approval of Minutes:** Kirk Rice made a motion to approve the December 14, 2021 Minutes as presented. The motion was seconded by Jo Baumann. All members voted aye, and the motion carried.

**Approval of Claims:** Kirk Rice made a motion to approve the January 11, 2022, monthly claims as presented. The motion was seconded by Jo Baumann. All members voted aye, and the motion carried.

**Monthly Special Reports:** All reports were given and discussed. Kirk Rice made a motion to approve all monthly reports as presented. The motion was seconded by Jo Baumann. All members voted aye and the motion carried.

**General Business**

**Chair & Vice-Chair Election:** Jessica Lara made the motion to nominate Kirk Rice as Chair. The motion was seconded by Jo Baumann. All members voted aye and the motion carried. Jo Baumann made the motion to nominate Trent Lambert as Vice-Chair. The motion was seconded by Jessica Lara. All members voted aye and the motion carried.

**Civic Plus/E-Commerce Presentation:** Nick Glasgow provided information on CivicRec, a recreation management software. Information only, no motion required.

**Salary Discussion:** The board discussed the conservation staff member's salaries for the 2022/2023 budget. The board recommended a 6.5% wage increase for employees based off cost-

of-living adjustment of 5.9% (<https://www.ssa.gov/cola/>) and to recompense for last year (2021-2022) where conservation employees received a 1% wage increase.

**Iowa Wildlife Center Donation:** Kirk Rice made a motion to give a \$250 donation to the Iowa Wildlife Center. The motion was seconded by Jo Baumann. All members voted aye; the motion carried.

**Headquarters' Office Updates:** Jo Baumann made a motion for the approval of up to \$2,000 to be spent on new flooring for the Headquarters Office. The motion was seconded by Kirk Rice. All members voted aye; the motion carried.

**Board Meeting Date Change:** Kirk Rice made the motion to change board meeting date to the third Monday in February and to every second Monday of the month beginning in March. The motion was seconded by Jo Baumann. All members voted aye; the motion carried.

### **Other Items**

**Parlina Easement:** The board was informed that the easement is no longer needed by Mr. Toomsen.

**Endowment Grant Application:** The board was informed of an endowment grant application. The board gave their approval for the Director to apply for the grant, no motion was required.

**Domina Law Group Letter:** The board received a letter from Domina Law Group regarding the carbon pipeline. Information only, no motion required.

**Adjournment:** Next Hardin County Conservation Board Meeting is scheduled to take place on Monday, February 21, 2022, at Hardin County Conservation Headquarters. The Tuesday, January 11, 2022, meeting of the Hardin County Conservation Board was adjourned by Chair, Jessica Lara, at 7:13 p.m.